

## **Membership And Open Enrollment**

The following procedures are put into place to help the fire service and the new members. Members will follow the requirements below in order to become a member- firefighter in Elbert County. The intent is to help new members to become familiar with E.C.F.D. policies and procedures and to train new members on our specific equipment. After completion of this training, members will feel more confident responding to all incidents.

### **Open Enrollment:**

- A. Each year during the month of September, an open enrollment period will be held for new member applications. Interested candidates during the year should complete an application and return it to the Station Chief, who will forward it to the County Chief, or the candidate may return it directly to the County Chief. During the month of September, the candidate will be contacted to confirm their interest in becoming an Elbert County firefighter. A criminal background check and a driving history will be ran on each applicant. Pending the results of this check, an applicant may be denied membership. The County Fire Chief and the Fire Board will review each application for their approval or denial. The results will be forwarded to the appropriate Station Chief. The candidate should not be voted on before this process is completed.
- B. The open enrollment period may be waived for applicants who have completed the Module I course or as deemed appropriate by the County Chief. Other requirements may have to be met by the applicant.
- C. During the first six months of each year, an orientation class of the E.C.F.D. and a Module I class will be held for all new members. Members must successfully complete all of the requirements for continued membership. A failing member will have 60 days from the time of notification to successfully complete the courses. After 60 days the member will be out of the department until the next rookie class begins. Also during this time, a class B or CDL license must be obtained. Contact the County Fire Office for the procedure to obtain this license.